

# Great Oaks South

## Homeowner's Association, Inc.

### Request for Home Improvement Approval

In an effort to protect each individual Homeowner's rights and property values, it is required that any Homeowner considering improvements and/or modifications to their home or property, submit a Request for Home Improvement Application to the Architectural Review Committee for review and approval. Please remember that any exterior modification being made to your property must be approved by the Association prior to such modification being made. ***Please complete all shaded areas.***

Date	
Name	
Property Address	
Mailing Address	
City, State, Zip	
Email Address	
Telephone	

Description of Improvement/modification:

#### Painting

The following items **MUST** be submitted with your application.

Paint Samples
Brick Color
Color to be used for the main portion of the home <i>Including Garage Door</i>
Color to be used for the trim only <i>Soffit, Fascia, Window Trim</i>
Color to be used for any accents on the home <i>Shutters, Window Hoods, Doors</i>

**Failure to submit the survey and all required information may result in delay and/or automatic denial of the application.**

#### Basketball Goals

The following items **MUST** be submitted with your application.

A copy of your lot survey indicating the proposed location of the basketball goal.
Method of installation

#### Fences

The following items **MUST** be submitted with your application. Fence replacements **MUST** match the existing design.

A copy of your lot survey indicating the proposed location of the fence.		
Type and description of materials to be used.		
Height of fence:	Width of picket:	Length of fence:

**Structures - Including Play Equipment**

☐ Confirmation that "Submittal Requirements for Covered Patio's" was provided to owner

The following items MUST be submitted with your application.

A copy of your lot survey indicating the proposed location of the structure.
Type and description of materials to be used.
Dimensions of structure, i.e. height, width and length.
Samples of roofing materials and paint colors.
Method of installation:

**Other**

The following items MUST be submitted with your application.

Brochures/photos.
Lot survey.
Samples of roofing materials and paint colors.

I understand that the Association's Architectural Review Committee "ARC" will act on this request as quickly as possible and contact me regarding their decision via regular mail. I agree not to begin any modifications or improvements on my property until the ARC notified me of their approval.

I understand and agree that it is the duty of the owner and any contractor employed by the owner to determine that the proposed improvement is structurally, mechanically and otherwise safe and that it is designed and will be constructed in accordance with the Covenants, Conditions and Restrictions applicable to the Lot. I agree that neither the Association, nor any Director, Officer, Committee, Managing Agent, member or employee thereof, shall be liable for damage or otherwise because of the approval or non-approval of this application or any facet thereof. I hereby release, indemnify and hold harmless the Indemnified Parties from any claim, liability, damage, suit and attorney's fees arising out of any action or omission of any of the Indemnified Parties with regard to this application and in regard to the design, plan review, construction or inspection of the proposed improvements, including any claims, liability, damages, suits and attorney's fees resulting from the negligent acts of one or more of the Indemnified Parties.

\_\_\_\_\_  
Signature of Homeowner

\_\_\_\_\_  
Proposed Construction Start Date

**PLEASE REVIEW THE ATTACHMENT " INSTRUCTIONS FOR APPLICATIONS FOR HOME IMPROVEMENTS/MODIFICATIONS" INCLUDED WITH THIS APPLICATION**

Do Not Write Below This Line - For Committee Use Only

☐ Recommended Approval

☐ Recommended Denial

☐ Conditional Approval

Comments:


\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Authorized Representative - Printed

## PLEASE KEEP INSTRUCTIONS FOR FUTURE APPLICATIONS

### Instructions for Applications for Home Improvements/Modifications

**FAILURE TO SUBMIT ALL REQUIRED INFORMATION WILL RESULT IN THE APPLICATION BEING RETURNED DENIED UNTIL ALL INFORMATION CAN BE PROVIDED.**

If you are applying for a structure (PATIO COVER, ARBOR, GAZEBO, STORAGE SHED, ROOM ADDITION, ETC.) you must submit an elevation drawing showing how the structure will look. Indicate the size, height, color, materials and roofing and show the placement of the improvement on the Lot survey.

If you are applying for play structures (PLAY STRUCTURES, SWING SETS, TRAMPOLINES, BASKETBALL GOALS, ETC.) you must submit a photo, brochure or drawing. Indicate the size, height, color materials, etc. and show the location on the Lot survey.

If you are applying for a POOL/SPA, you must submit detailed drawings of the pool and indicate on the Lot survey the location of the pool, equipment and access point.

If you are applying for exterior PAINTING OR SIDING, submit color samples with your application.

If you are applying for a new ROOF, submit the manufacturers name, color name and warranty (or small sample).

If you are applying for new FRONT DOORS OR STORM DOORS, please provide a photo or brochure.

If you are applying for SOLAR SCREENS, please provide material samples.

If you are applying for WROUGHT IRON GATES OR BURGLAR BARS, please submit a drawing, colors and indicate on the Lot survey the placement of the improvement.

If you are applying for DECKING/PATIOS, please location on Lot survey, materials to be used and height of decking.

If you are applying for CONCRETE WORK/PAVERS (sidewalks, driveway extensions, etc.) please indicate the location on the Lot survey.

If you are applying for an ANTENNA, please give size or height of antennae and show the location on the Lot survey.

If you are applying for LANDSCAPING OR TREE REMOVAL/REPLACEMENT, please submit all details (tree dimension and type) showing the placement on Lot survey.

If you are applying for FENCING please advise of height, materials and location on Lot survey.

If you are applying for YARD DECORATIONS (birdbaths, benches, statues, signs, lighting, etc.) submit a photo or brochure and indicate on lot survey.

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